**-SQL Server Daily Checklist-**

1. Check that all database instances are up and available.
2. Check for any errors in the SQL error logs.
3. Check that database backups for the previous nights were successful and that ongoing T-Log backups are running successfully.
4. Check for any failed SQL Agent jobs.
5. Check system resources for the database server.
   1. CPU utilization
   2. Disk Space
   3. Memory usage
6. Check online for any new SQL related news or updates.

**-Ongoing Tasks-**

1. Monitor database growth trends.
2. Test database backups with rotating restores.
3. Monitor for security policy violations.
4. Look for objects that break rules (new databases, tables, jobs, etc).
5. Monitor database performance.
6. Watch for I/O contention.
7. Review index fragmentation.
8. Perform tuning and maintenance.
9. Review database configuration settings.

**-Key Database Maintenance Tasks-**

1. Physical File Fragmentation (Non-SAN SQL instances)
2. Database and Log File Managament
3. Tempdb Maintenance
4. Msdb Maintenance
5. Index Maintenance
6. Statistics Maintenance
7. Data Corruption Detection
8. Database and Log File Protection
9. Database Maintenance Monitoring